

## LVS Training brochure (Jan 2020)

Please note: There are many other qualifications available at various levels.  
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# Assessing Vocational Achievement



Require more information?  
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**WNT Academy**  
*London*



## Assessing Vocational Achievements

# Qualification Specification

NCFE Level 3 Award in Understanding the Principles and Practices of Assessment (501/0888/8)

NCFE Level 3 Award in Assessing Competence in the Work Environment (501/0882/7)

NCFE Level 3 Award in Assessing Vocationally Related Achievement (501/0886/4)

NCFE Level 3 Certificate in Assessing Vocational Achievement (501/0885/2)

## Objectives of these qualifications

To provide the essential knowledge and understanding that assessment staff need, and offer additional units that describe competent practice. This approach gives flexibility and a greater potential to meet the needs of aspiring Assessors.

## Achieving these qualifications

To be awarded the **NCFE Level 3 Award in Assessing Vocationally Related Achievement**, learners are required to successfully complete the following 2 mandatory units.



### Design Course: Level 3 Award in Assessing Vocationally Related Achievement

Unit No	Unit title
Unit 01	Understanding the principles and practices of assessment
Unit 03	Assess vocational skills, knowledge and understanding

**Duration:** 3-6 months (+ distance learning + portfolio) **Cost** £600

ENQUIRE

To be awarded the **NCFE Level 3 Certificate in Assessing Vocational Achievement**, learners are required to successfully complete all 3 mandatory units.



### Design Course: Level 3 Certificate in Assessing Vocational Achievement

Unit No	Unit title
Unit 01	Understanding the principles and practices of assessment
Unit 02	Assess occupational competence in the work environment
Unit 03	Assess vocational skills, knowledge and understanding

**Duration:** 3-8 months (+ distance learning + portfolio) **Cost** £750

ENQUIRE

## Course contents

Unit 01 Understanding the principles and practices of assessment (D/601/5313)	The aim of this unit is to assess the trainee Assessor's knowledge and understanding of the principles and practices that underpin assessment. <i>This unit is mandatory for all these qualifications.</i>
Unit 02 Assess occupational competence in the work environment (H/601/5314)	The aim of this unit is to assess the trainee Assessor's performance in assessing occupational competence in an individual's work environment. <i>This unit is mandatory for Level 3 Award in Assessing Competence in the Work Environment and Level 3 Certificate in Assessing Vocational Achievement.</i>
Unit 03 Assess vocational skills, knowledge and understanding (F/601/5319)	The aim of this unit is to assess the trainee Assessor's performance in assessing vocational skills, knowledge and understanding in environments other than the workplace (eg workshops, classrooms or other training environments). <i>This unit is mandatory for Level 3 Award in Assessing Vocationally Related Achievement and Level 3 Certificate in Assessing Vocational Achievement.</i>

## Internal assessments

Each learner must create a portfolio of evidence generated from appropriate assessment tasks which demonstrates achievement of all the learning outcomes associated with each unit. The assessment tasks should allow the learner to respond to a real life situation that they may face when in employment.

Internally assessed work should be completed by the learner in accordance with the qualification specification. The Tutor must be satisfied that the work produced is the learner's own and the learner must declare that the work is their own.

## Presenting evidence

### Written

Written evidence may be presented in word-processed or handwritten form. Audio-visual content (videos, pictures, drawings, audio) may also be used. Tables, graphs and spreadsheets may be produced using appropriate ICT.

### Recorded

The recorded evidence should allow the learner to demonstrate the learning outcomes clearly but should only show work relevant to what is being assessed.

### Progression opportunities

Following the successful completion of any of the Occupational Studies in the Workplace qualifications, learners may progress to work-based learning and develop the skills, knowledge and understanding necessary to demonstrate competency through NVQs/CBQs.

#### **Office and business**

Examples of relevant qualifications:

- Level 2 Diploma in Office Professionals
- NVQ Level 2 in Business Administration
- Level 3 Award in Education and Training

Examples of work experience:

- direct employment in the occupational role to which the unit relates, or in employment as a manager, supervisor or in-house trainer of employees carrying out the role
- experience working as an Office Manager

#### **Employability and social development**

Examples of relevant qualifications:

- NVQ/vocational Level 2 in Advice and Guidance
- Level 3 Award in Education and Training
- NCFE Entry Level 3, Level 1, or Level 2 Award in Employability Skills

Examples of work experience:

- direct employment in the occupational role to which the unit relates, or in employment as a manager, supervisor or in-house trainer of employees carrying out the role
- experience working in human resources and personal development
- experience of leading a team
- managing a project